

St Andrews School Parent Advisory Council

Annual General Meeting Minutes

October 16, 2023

Attendance: Sherry K, Jessica B, Tara C, Corrie H, Paula J, Crystal N, Nicole M, Sam B, Bailee K, Dana S, Megan, Amy H, Jessica R, Paula S (Principal), Lindsay M (Vice Principal)

1. Call to Order @ 7:05PM
2. Approval of September Meeting Minutes – approved by Paula, Seconded by Corrie
3. Call for New Business – none.
4. Principal's Report
 - a. Students are settling into school/classroom routines.
 - b. We continue to practice our safety drills: evacuation drill was practiced on Friday.
 - c. Terry Fox Run on September 22 - thank you to Mr. Penner and Ms. Loepky for organizing the run. The community of St. Andrews was extremely generous in their donations! Thank you to PAC for providing ice-cream for students after the run!
 - d. Picture day on September 26 and 27 went well. Picture retake day is Tuesday, Oct 24.
 - e. Flag football (grade 6) and cross country (grade 3-6) has concluded for the season. St. Andrews students represented the school well for both events!
 - f. Orange Shirt Day activities took place on September 29. Thank you to our Orange Shirt Day committee for compiling resources and activities.
 - g. Our school hosted a several grade level PD sessions on October 3. We are very proud that our staff was asked to facilitate and host sessions for other teachers across the division!
 - h. School assembly was on October 4 to share information about school expectations, safety drills, PE extra-curricular activities, pop tab collecting, marker/pen recycling, Draco recognition and acknowledge October student birthdays.
 - i. Staffing information: we received funding through Jordan's Principle for two EAs; Mrs. Wilson and Ms. Kenny have returned to the St. A team as a result.
 - j. October school newsletter was sent out at the beginning of the month and is posted on the school website.
 - k. Our school newsletter for November will be sent out before the end of this month.
 - l. PAC exec – please complete all volunteer paperwork/checks and online courses as soon as possible.
5. Vice Principal's Report
 - a. Friday, October 20 is the annual MTS PD day. Manitoba teachers take part in professional development in a variety of topics and locations across the province. This is a non-instructional day for students.
 - b. Picture retake day is October 24.
 - c. Domino's Family Pizza Night Fundraiser- October 29- November 4. Use code to order select combos to support St. Andrews School.

- d. Halloween parade and classroom activities will take place at school on the afternoon (2:00pm) of October 31.
 - i. See specific information being sent home.
 - ii. The school will be providing treats on that day. Families are asked not to send treats and goodies to hand out to classmates.
 - e. Remembrance Day Assembly will be on Thursday, November 9 at 11:15am.
 - f. Student Learning Conferences are being held before report cards are issued.
 - i. November 9 (evening) and November 10 (morning).
 - ii. These in-person conferences will be booked using the Microsoft Bookings system. (Phone or TEAMS conferences will be made available based on individual circumstances)
 - iii. Student led conferences will focus on student voice, learning styles, discussing their strengths, challenges and next steps based on general observations and student self-reflection (No term assessments).
 - iv. Scholastic Book fair during conferences
6. Executive for 2022-23: Election
- a. Open Positions:
 - i. Co-Vice Chair x 2
 - b. Current Executive:
 - i. Co-Chairs: Paula Jarecki (2nd year of 1st term), Sherry Kaniuga (2nd year of 3rd term)
 - ii. Co-Vice Chairs: Bailee Krahn (term completed), Corrie Hutmacher (term completed)
 - iii. Co-Secretaries: Dana Sawatzky (2nd year of 1st term), Jessica Bullen (2nd year of 3rd term)
 - iv. Treasurer: Crystal Novicki (2nd year of 1st term)
 - c. Corrie nominated to continue co-vice chair position for another term – all in favour – vote passed
 - d. Bailee nominated to continue co-vice chair position for another term – all in favour – vote passed
7. Fall Book Fair – reported by Crystal
- a. Student conferences week of November 6-10
 - b. PAC organizes and benefits in returns
 - c. Corrie and Crystal have been working with Mrs. Cassidy
 - d. All items will be delivered Nov 6, theme will be “Book Fair Time Machine”
 - e. During the week of Remembrance Day we are unable to decorate otherwise, however, we have been allowed to decorate the doors.
 - f. Email to go out this week for the volunteer sign up
 - i. Sign up for your available time slots
 - g. Miss Cassidy will be away Nov 8 & 9 – will require assistance during the day those days
 - h. Will be running a contest on our PAC Facebook page for a book fair credit
8. Hot Lunches
- a. Hot lunch info papers went out today
 - b. Hot lunches are now open
 - c. Focused on lunches and 1 ice cream treat
 - d. A few price increases; one veggie burger option now being offered, 3 flavours for chips
 - e. 16 lunches between now and June
 - f. Email will be going out soon for volunteers for the first lunch.
 - g. First hot lunch is Oct 26 - pizza

9. Fundraising and Goals – report delivered by Bailee
 - a. Met as a committee, enthusiastic
 - b. Decisions made on what we would like to support
 - c. Wish list received from school, decided on sound board for Mr. Led (intermediate music teacher) and picnic tables for outdoor learning
 - d. Planning on 3 separate fundraisers for this year: Purdy’s chocolate; Gramma’s Kettle Korn, and ice cream are all potential companies.
 - e. Discussed holiday concert with additional holiday baskets; decided against baskets but will continue with couch seating draw and 50/50.
 - f. Vote to approve \$2700 to give each teacher \$100 for discretionary spending for their classroom – motioned by Sherry, all in favour.
 - g. Vote to approve ~\$800-\$1000 for the new soundboard – motioned by Sherry, all in favour.
10. Terry Fox Run
 - a. PAC donated ice cream for the Terry Fox run
11. Library Wall Mural
 - a. Paula has artists in her family, if PAC pays for the materials, Paula and her mom would paint panels of different books and “Stamps”
 - b. Paula’s husband has scaffolding and a scissor lift help with the install
 - c. Kids could do a “hand print” panel and vote on their favorite books to be painted
12. Staff Appreciation Lunch
 - a. Vote to do a staff appreciation lunch in December for ~\$500 – motioned by Sherry, all in favour.
 - b. If anyone is interested in taking this on, please let Sherry know.
13. Financial Report
 - a. Current balance \$13,102.57
 - b. Cheque cashed at Harry’s for the ice cream
14. New Business
15. Meeting Adjourned @ 8:10PM

Next Meeting: November 20, 2023 @ 7PM